DEPARTMENT OF PUBLIC WORKS
901 North Elm Street
PO Box 979
Rolla, MO 65402

BICYCLE PEDESTRIAN ADVISORY COMMITTEE

October 15, 2026

Rolla City Hall

901 N. Elm St.

4th Floor Conference Room

4:30 p.m.

AGENDA

1) Sign-in
2) Approval of Minutes from November 18, 2025, January 28, April 30, and June 18, 2026
3) Kids Safety Day 2026 – Review
4) FY 2026-2027 Budget Discussion
5) Other Discussions
6) Next meeting: TBD

City of ROLLA

DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

Phone:(573) 364-8659
Email: pubworks@rollacity.gov

City of Rolla – Bicycle Pedestrian Advisory Committee
Meeting Minutes – November 18, 2025
5:00 p.m.

In Attendance: Ken Kwantes, Aimee Campbell, Tina Balch, Jeremy Jamison (via Telephone), Bradley Clay, Jacob Rohter (Via Teams) Darin Pryor, Tom Coots, Doug James (Via Teams), Angela Keehn

Meeting called to order at 5:00 p.m. by Chairman, Ken Kwantes.

Minutes from October 1, 2024, April 8, 2025, and May 5, 2025, were distributed and reviewed, there was one amendment needed to replace MST with S&T after Bradley Clay's name in the minutes from the October 1, 2024, meeting minutes. A motion was made by Clay and seconded by Campbell to approve the minutes from all three meetings with the one amendment made by Clay. All ayes, zero nays. Motion passed.

The next order of business was about bike racks. Darin Pryor stated at a recent City Council meeting a citizen voiced concern about insufficient bike racks in the downtown area. Pryor and Balch were asked to speak to the committee and get their input and thoughts. The committee all agreed it would be beneficial to create a map of the existing bike rack locations and assess the utilization of those racks. Once these tasks are completed the topic will be put on a future agenda for further committee review.

Big BAM was discussed next, Campbell stated it is scheduled for September 8, 2026, and Rolla will be an overnight stop during the Route 66 Centennial Ride. Campbell stated the Chamber paid a five-thousand-dollar sponsorship fee which includes a large amount of advertising including promotion of the event internationally. Pryor asked how many riders are expected, Campbell reported approximately 200-300. Last year's event attracted about 100 people and in years past when Rolla was a water stop there were about 200 riders and this event is expected to be even bigger than those.

Jeremy Jamison asked if there is a proposed location for the people staying overnight, Campbell stated those details are still being figured out. She will be attending the next Park Board meeting and will be seeking the Park's Advisory Board's approval to possibly use Ber Juan Sports Complex to "house" some of the riders. There is water, electricity, and some shelter, and they've used it in the past for those riders who choose to camp. There will also be a welcome event of some sort which is still in the planning stages. The chamber has hosted dinner in years past or they've shuttled guests to local downtown restaurants and back to the park. Campbell stated The Chamber is seeking the Bicycle and Pedestrian Advisory Committee's support using City Parks. Campbell stated there was some concern about the use of Park's facilities due to a previous ordinance that has since been modified. Campbell asked if the modification was going to help them or not, to which Tina Balch stated since this is a sponsored event it shouldn't be an issue. A motion was made by Tina Balch to support the Big BAM and the use of Ber Juan Park. All ayes, zero nays. Motion Passed

Kids Safety Day Review was the next topic on the agenda. Jeremy Jamison began the discussion, he stated he thought it was a well-attended event, they gave away a lot of helmets, and he loved where the booth was located. Tina Balch also worked at the booth and thought it was a great event and hopes we do it again. She also stated the lights from the Chamber and the spring bells were a big hit. Ken Kwantes was there later in the day and there were only a few bells left and all the lights were gone. There were only a few of the helmets left, they were especially low on the smaller sizes. Next year it may be better to focus on the bells and lights. Clay stated that if Ron's group had not been there, they would have run out of helmets by noon. We purchased a

hundred helmets of various sizes: infants, small, medium, large, and extra-large. There needs to be a larger quantity of small, medium, and large helmets ordered for next year. Less of the extra-large helmets and the infant size were about right. It was busy the entire day.

Darin requested any photos from Kids Safety Day or any other events that the committee is involved in.

Under other discussion Darin Pryor informed the committee that after many years of service Dennis Noel resigned from his position on the Bicycle and Pedestrian Advisory Committee. He felt he could not give the committee the time he believes it deserves. Chairman Kwantes accepted his resignation and stated he would like to send him some sort of recognition for his many years of service. Pryor said he would find out when the committee began since Dennis has been a part of it from its inception. Pryor added there has been discussion with staff to update the code to state "a committee of up to 8 members" instead of what it is now "a committee of 8 members" which would make it easier to reach a quorum.

Tina Balch added she recently has been contacted by two people who would like to be a part of the committee. Balch stated she has waited to reach back out to them because she wanted to have solid information on the procedure to become a member of the committee. Pryor stated potential candidates are appointed by the mayor, she should reach out to them and get a little background and contact information, forward that to the mayor and he will contact them personally.

Another topic that was discussed was from City Council member, Tina Balch, about a new safety ordinance that Chief Fagan had brought to Council for a final reading at the October 20th meeting. The ordinance is for pedestrian safety which restricts standing in medians or crosswalks for more than two light cycles. Council debated whether BPAC had to weigh in on the subject before going forward with the final reading since it is related to pedestrian safety. After consulting with the City Attorney about whether there was a violation of the ordinance, he determined there was not. Ultimately Council took a vote to see if BPAC would review the ordinance and it did not pass and the ordinance passed due to safety urgency without BPAC review.

Aimee Campbell added that the Heroes Marathon event had about 750 participants this year, and the NICA race was very successful again this year and they really like using Lion's Club Park. Both events are very good for the community, and it sounded like both are coming back again next year.

The next meeting was planned for February. Date to be determined.

Chairman Kwantes adjourned the meeting at 5:45 p.m.

City of ROLLA

DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

Phone:(573) 364-8659
Email: pubworks@rollacity.gov

City of Rolla – Bicycle Pedestrian Advisory Committee
Meeting Minutes – January 28, 2026
5:00 p.m.

In Attendance: Ken Kwantes, Aimee Campbell, Tina Balch, Bradley Clay (5:30 p.m.), Jacob Rohter, Darin Pryor, Tom Coots, Dawn Bell, Doug James (Via Teams), Angela Keehn

Meeting called to order at 5:00 p.m. by Chairman, Ken Kwantes.

The meeting began without a quorum, so no formal votes were taken at this time, agenda and packets were distributed, members proceeded with informational updates and discussion.

Amiee Cambell began the meeting with updates of several upcoming events. The local Route 66 Centennial Kickoff Block Party is planned for Saturday, May 2nd, from 2-7 p.m. in downtown Rolla. The Chamber has partnered with downtown businesses, including Public House, who are releasing a new Rt. 66 themed beer, and having live music. A cruise-in is planned, along with food trucks, downtown eats, giveaways, and family friendly activities. This is a one-day event and not intended to compete with Summerfest which is June 4th- 6th.

Campbell discussed another upcoming Route 66 cycling event. On June 9th, bicyclist Joe Barr will stop in Rolla while on his 2448-mile, eight-day, Guinness World Record attempt to cycle from Santa Monica, CA to Chicago, IL. His expected arrival in Rolla is around 8:55 p.m. The only thing that can be provided for him is a place to stop and rest; no assistance will be provided to him per event rules. He and his support team will stay at the Rolla Chamber of Commerce for his "pit-stop" and he will be available for interviews.

The next item discussed was the Hot Rod Power Tour which is scheduled for June 11th. Amiee Campbell explained that even though this isn't bicycle related this event will bring approximately 6,000 cars through Rolla via Route 66 throughout the day. Springfield and St. Louis are overnight stops, making Rolla a great place to stop mid-way for lunch and additional activities the Chamber is exploring to attract drivers to stop here. Parking for the number of vehicles was discussed with suggestions for contacting MO S&T and using public City lots as well as looking into using the parking lot near the old Big Lots.

Big BAM was discussed. Campbell stated it is scheduled for Tuesday, September 8, 2026, and Rolla will be an overnight stop during the Route 66 Centennial Ride. The Rolla Park's Advisory Board approved the use of Ber Juan Park as an overnight camping location for bicyclists. Campbell stated the Chamber has secured bus service to transport riders to downtown for food, drinks, and other activities. There will be volunteers stationed at corners to help direct people to the downtown businesses and restaurants. Downtown promotions may include drink tokens at participating venues and possibly live entertainment. The race route is still to be determined; Darin Pryor stated to keep in mind that using Rolla Street would not be an option, as there will be a Public Works project going on at that time. Pryor stated that Pine Street would be a better option. The theme this year is Route 66 which commemorates the 100th Anniversary of the "Mother Road" with the route "loosely" following Route 66.

Darin Pryor gave a quick update on Kid's Safety Day, which will likely fall on or around July 18th this year. Pryor spoke with Ron Eastlund about helping with purchasing helmets since his funding is limited. We will discuss this more at the next meeting in April.

Up next on the agenda was the review of the Parks and Trails map of the Comprehensive Plan. Tom Coots explained that this portion of the plan focuses on proposed trail and bicycle improvements citywide through 2050, with a projected population of about 26,000 residents. This plan was developed by an outside consultant along with ideas that were discussed and documented at a BPAC meeting several years ago. He wanted to get feedback from the Committee before the plan is finalized. Kwantes asked who would be finalizing the plan and Coots replied it would likely be the Planning and Zoning Commission.

Tom Coots from Community Development began with a proposed Route 66 Bikeway would follow Route 66 with some slight deviations coming into town and making its way into downtown. This "bikeway" would include bike lanes and bike lane sharrows. Kwantes asked specifically about 10th Street and Lovers Lane additions and Pryor responded that new sharrows will be added to 10th Street, as well as bike lanes.

The discussion moved on to the following proposed trail extensions:

- **Lion's Club Park**: A trail that goes through the park.
- **Dutro Carter Creek**: Extend trail from Hwy 72 to Rolla Street along the creek.
- **University Connections**:
    - 14th Street corridor from campus to Schuman Park; with a possible extension to Bardsley Street.
    - Poole Avenue and State Street was discussed as a new pedestrian corridor.
- **Audubon Society Property**: Potential wildlife trail connection rather than a paved trail.
- **Coventry Park / East Bypass**:
    - Extend Park/trail along creeks/floodplain toward new proposed east bypass road
    - (Lion's Club > Hwy 72 > HyPoint/I-44).
- **Frisco Creek School Connector:**
    - Trail from high school to middle and junior high following creek; might be tight but it is feasible.
- **Basswood. Oakland Neighborhood Connector**:
    - City-owned old landfill land is considered ideal for nature trails since the land is not suitable for construction.
    - Discussion of possible designation as a park.

Members all agreed that creek and floodplain greenways are in high demand and have high value for pedestrian and bicycle connectivity which in turn preserves and utilizes undevelopable land.

Discussion moved to a concern with a two lane, mid-block pedestrian crossing on Tim Bradley Way. Committee member Bradley Clay stated he believes this crossing lacks the required "yield teeth" markings. He brought this up because he witnessed a near-accident between a vehicle and a pedestrian recently. Darin Pryor said he would have Public Works review MUTCD (Manual on Uniform Traffic Control Devices) requirements and install markings if needed.

The next topic discussed was Committee Membership. Darin Pryor informed the committee that there are currently two vacancies after Dennis Noel's resignation and since Tina Balch did not seek re-election to City Council, she will no longer be the Council Representative for this committee. The committee will not have any new appointments until after the new mayor is elected. Pryor went on to explain there will be an update to current code soon which will allow this committee to have up to eight members instead of requiring a minimum of eight members which will allow for more flexibility with member numbers and achieving a quorum. Pryor stated Committee Membership will remain on the agenda until the vacancies are filled.

At approximately 5:30 p.m. the committee reached a quorum when Mr. Clay arrived. At this time minuets from the January 28th meeting were reviewed, Chairman Kwantes asked if there were any corrections, none were voiced. A motion was made by Rhoter and seconded by Campbell to approve. All ayes, zero nays. Motion passed.

The next meeting was planned for April. Date to be determined.

Chairman Kwantes adjourned the meeting at 5:55 p.m.

City of ROLLA

DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

Phone:(573) 364-8659
Email: pubworks@rollacity.gov

City of Rolla – Bicycle Pedestrian Advisory Committee
Meeting Minutes – April 30, 2026
5:00 p.m.

In Attendance: Ken Kwantes, Aimee Campbell, Jacob Rohter (via Teams), Jeremy Jamison (via phone), Jonathan Garrett (S&T), Darin Pryor, Tom Coots, Doug James (Via Teams), Angela Keehn

Meeting called to order at 5:00 p.m. by Chairman, Ken Kwantes.

The meeting was informally convened without a quorum, no formal votes were taken at this time, agenda and packets were distributed, members proceeded with informational updates and discussion.

National Bike Month / Bike Week May 2026 was discussed. Darin Pryor informed all present there will be a presentation of a Bike Month Proclamation at the next City Council Meeting being held Monday May 4th, 2026. Anyone who is available is encouraged to be present. Bike to work week is May 11-17th and National Bike to Work Day is Friday, May 15th. The committee discussed plans to speak on the Morning Mayor radio show, coordinated social media posts, and community engagement activities, including safety tips and giveaways. Campbell said she would email the committee members when the social media posts are live so they can be shared. Tom Coots and Jeremy Jamison added that they would try to locate some historic photos of bicyclists from the late 1800's and early 1900's to share during bike week.

Upcoming events were the next topic of discussion. There will be a world record attempt by Joe Barr, cycling Rt. 66 in record time. He will stop and give interviews with media on June 9th. The committee was encouraged to be at the visitor's center when he arrives. Jeremy Jamison spoke about the school's bike team that he coaches, they will be hosting a race at Lion's club Park again this year. He estimated this race brings in 1200-1500 visitors to Rolla each year they've hosted. He stated it would be great to have the support of City officials and committee members. The committee was updated on the Hot Rod Power Tour which will be coming through town on June 11th, there will be lots of activities planned downtown with several restaurants participating with specials as well.

Darin Pryor gave an update on Kids Safety Day, which will take place on Saturday, July 18th this year. After speaking with Ron Eastlund, organizer of the bicycle safety course, it was determined that 160 helmets would be enough helmets to hand out. Darin stated the Fire Department received a grant this year for helmets and any amount the grant money didn't cover the committee is prepared to pay. Kwantes inquired about what size helmets were left over from last year and what do we plan to order this year. Darin stated that he has a list that Ron gave him of sizes needed and the amount to order for each size. Last year there were very few helmets left, if any, and those were mainly small and a few medium sizes. There will be more of the larger sizes bought this year. Bicycle lights were another item that went well last year, those were provided by the Chamber, Campbell is going to send the vendor information to the committee to order this year. The bells were popular and will be purchased with any remaining funds if available. More will be discussed at the next meeting, including signing up to volunteer for the event as well.

Darin Pryor gave a brief update on current committee membership stating we are still waiting for the new city code to pass, when that happens the committee will be allowed up to a set number of members instead of requiring a minimum of eight members which will allow for more flexibility with member numbers and achieving a quorum. Pryor stated Committee Membership will remain on the agenda until the vacancies are

filled. Right now, the committee has several openings, ideal candidates might be a runner, or multisport enthusiast, or a person that may have a disability. The committee should be looking for people to help represent more of the pedestrian side of the group, right now it has plenty of bike enthusiasts. Also needed for the committee membership to be filled is a representative from S&T and a representative from City Council, which the mayor will appoint.

The next meeting was planned for June 18th at 4:30 p.m.

Chairman Kwantes adjourned the meeting at 5:30 p.m.

City of ROLLA

DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

Phone:(573) 364-8659
Email: pubworks@rollacity.gov

City of Rolla – Bicycle Pedestrian Advisory Committee
Meeting Minutes – June 18, 2026
4:30 p.m.

In Attendance: Ken Kwantes, Jacob Rohter (via Teams), Jeremy Jamison, Jacob Conway, Elizabeth Sperry, Darin Pryor, Angela Keehn

Meeting called to order at 4:30 p.m. by Chairman, Ken Kwantes.

The meeting was informally convened without a quorum, no formal votes were taken at this time, agenda and packets were distributed, members proceeded with informational updates and discussion.

The meeting began with a presentation given by City of Rolla Engineering Technician, Jacob Conway. The presentation shown to the committee proposed sidewalk additions throughout the city. He is seeking the committee's input as well as suggestions before finalizing the Sidewalk Accessibility Plan. The goal of the plan is to focus efforts to finish or add sidewalks to areas near parks, trails, schools, baseball, and soccer fields. Coway stated the committee can send him places they would like to see sidewalk gaps closed or added to this rendering since it is a rough draft. Proposed locations discussed during the meeting were:

- Arkansas Ave. and Spencer St. heading north to 18th St. and going east on Arkansas Ave. to make a straight line to Ber Juan Park
- Greentree Rd. to Soest Rd.
- Sycamore Dr. to Winchester Dr.
- Coventry Ln. to Aintree Rd. and north to Soest Rd.
- Whitney Ln. from Greenbriar Dr. to Highland Dr. and a section of Greentree Rd. North of Whitney Ln.

Under Other Discussions citizen and downtown business owner Elizabeth Sperry voiced concerns over the use of brick pavers on the sidewalks of Pine Street. Sperry stated that some of their customers have mobility and or vision impairments that are adversely affecting how well many people can safely traverse the sidewalks. Over the years they have had to help many people in and out of the area due to the deteriorating condition. Especially since a lot of them are uneven and have shifted over the years due to weather and aging. She believes using another medium would positively impact the customers and they would have a much more pleasant experience downtown if they were not as concerned with getting around safely at all stages of life. Pryor stated that for several years he has been working with the Rolla Downtown Business Association trying to secure funds to fix this issue and three out of the last four years they have asked to have funds put in the state budget for these improvements and every year it is shot down. Pryor stated it may be helpful if anyone knows any politicians they might want to ask them to put in a good word for Rolla. Pryor explained that the city does have a plan in the budget for next year to make Pine Street two-way from 12th Street to 10th Street. That will include new curb and gutter, new pavement, and new sidewalks for those two blocks. He is hopeful that once people see the improvements on those two blocks that they will get behind making sidewalk improvements on the rest of Pine Street.

Darin Pryor gave an update on Kids Safety Day, which will take place on Saturday, July 18th. The committee will be set up in the same spot as last year and the Fire Department, with the help of the committee, ordered one hundred and sixty helmets. Ken Kwantes as well as Jeremy Jamison were both in attendance last year and

stated there needs to be at least three to four volunteers for each time slot. Last year it was very busy, and they could have used more help, especially between 10:00 a.m. and 12:00 p.m. Jamison stated he would be able to work again this year, he and Ken think Tina Balch would possibly volunteer again this year even though she was no longer a committee member. Elizabeth Sperry also stated she would be happy to volunteer for a couple of hours; she takes her children every year and was planning to be there anyway. Pryor stated he will send out an email to request more volunteers and will make sure they have the box with the committee banner and handouts. Darin will contact Aimee Campbell to get the vendor's information so the committee can order the same lights that were distributed last year.

Jacob Rohter stated Leslie Bearden was a person who he knows is interested in being on the committee and he had emailed her information to Darin so he could forward it to the mayor. Pryor stated that right now, the committee is looking for a representative who is either visually impaired or disabled. Kwantes may know of someone and will try to contact him. Darin said the committee also needs a representative from S&T and a representative from City Council, which the mayor will be appointing soon. Ken asked if there was a date set for the new ordinance to pass for the number of members needed for a quorum. Pryor stated they are getting close and it should be happening soon.

The next meeting is to be determined, however, there will be an email check-in before Kids Safety Day.

Chairman Kwantes adjourned the meeting at 5:04 p.m.

CITY OF ROLLA
STREET FUND REVENUE PROJECTIONS

Account Titles	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimated	FY 2027 Proposed
TIF Redirected Local Trans	$ (345,212.34)	$ (252,086.38)	$ (315,000.00)	$ (321,300.00)
Local Trans. Sales Tax	$ 3,238,944.05	$ 3,182,041.06	$ 3,322,500.00	$ 3,422,175.00
Local Capital Imp. Sales Tax	$ 3,238,944.21	$ 3,182,040.89	$ 3,322,500.00	$ 3,422,175.00
TIF Redirected Cap Improv	$ (393,212.26)	$ (285,086.36)	$ (356,235.84)	$ (363,360.56)
State Distributed Gas Tax	$ 755,253.49	$ 845,092.83	$ 891,250.00	$ 900,000.00
Vehicle Fee Increase	$ 89,742.08	$ 89,574.46	$ 90,000.00	$ 92,000.00
Excavation Permits	$ (18,257.71)	$ 7,281.68	$ 7,000.00	$ 7,500.00
Parking/Miscellaneous Permits	$ 19,223.14	$ 10,440.00	$ 10,000.00	$ 10,000.00
Federal & State Grants	$ -	$ 999,220.54	$ 335,000.00	$ 1,500,000.00
Reimbursements	$ 40,373.77	$ 136,476.86	$ 40,000.00	$ -
Street Services	$ 216,785.90	$ 180,425.68	$ 100,000.00	$ 150,000.00
Lease Purchase	$ -	$ -	$ -	$ -
Interest Income	$ 147,149.70	$ 118,505.23	$ 102,000.00	$ 100,000.00
Sale of Property	$ 25,660.77	$ 36,950.00	$ -	$ 60,000.00
Misc. Income	$ 493.06	$ 7,375.52	$ 550.00	$ 200.00
TDD Reimbursement/Admin Pmt	$ 60,915.00	$ 10,000.00	$ -	$ 292,000.00
TDD Rental Property	$ 13,265.00	$ 12,569.50	$ 14,000.00	$ 14,000.00
In-lieu of Detention/ Land Distrub	$ 24,378.00	$ 14,092.50	$ 2,000.00	$ 5,000.00
Bond/COP Proceeds	$ 12,809.79	$ -	$ -	$ -
Investment Gain/Loss	$ 25,354.69	$ 22,200.02	$ 16,000.00	$ -
Cont. To Airport Fund	$ (300,000.00)	$ (195,000.00)	$ (361,500.00)	$ (500,000.00)
Cont. From Sewer Fund	$ 285,568.76	$ 300,875.00	$ 347,533.88	$ 378,050.00
Cont. To Parks Fund	$ -	$ -	$ -	$ (340,000.00)
Cont. To Env Svs Fund	$ -	$ -	$ -	$ (17,000.00)
Cont. To Gen. Fund	$ (234,500.00)	$ (249,875.00)	$ (240,625.00)	$ (276,775.00)
FUND TOTAL	**$ 6,903,679.10**	**$ 8,173,114.03**	**$ 7,326,973.04**	**$ 8,534,664.44**

BICYCLE PEDESTRIAN ADVISORY COMMITTEE (3 YEAR TERM)

KEN KWANTES	APRIL 2029
JACOB ROHTER	APRIL 2027
WILLIAM HAHN	APRIL 2029
AIMEE CAMPBELL	APRIL 2027
JEREMY JAMISON	APRIL 2027
AMELIA MARKWELL (S&T REP)	APRIL 2029
MICHEAL DICKENS (COUNCIL REP)	APRIL 2029
ELIZABETH SPERRY	APRIL 2029
DARIN PRYOR - (EX OFFICIO)	
CHRIS GIACOLONE - (EX OFFICIO)	
TOM COOTS - (EX OFFICIO)	
For questions contact PW Director Darin Pryor	573-364-8659

Chapter 36. Streets and Sidewalks

Article VII. Bicycle Pedestrian Advisory Committee

Section 36-100. Duties.

[R.O. 1988 § 36-100; Ord. No. 4400 § 1, 2-2-2018]

(a) There is hereby established the Bicycle Pedestrian Advisory Committee of the City of Rolla (also known as the BPAC).

(b) The duties of the BPAC shall include, but are not limited to, the following:

(1) Promote the development and maintenance of the City's bikeway and pedestrian facilities by maintaining existing street pavements, removing sidewalk trip hazards, connecting missing links in the sidewalk network, achieving ADA compliance, developing a Street Bicycle Route Network, and expanding the Multi-Use Path Network;

(2) Promote, through education, bicycling and walking as an alternative means of transportation; and

(3) Ensure sensitivity to bicycle, pedestrian, and disabled transportation issues in the design and implementation of public works projects which impact bicycles and pedestrians.

Section 36-101. Members.

[R.O. 1988 § 36-101; Ord. No. 4400 § 1, 2-2-2018]

Bikepath Pedestrian Advisory Committee Members.

(a) The BPAC shall consist of not fewer than five (5) voting members representing various departments and organizations (i.e., City, law enforcement, schools, community, etc.).

(b) The Public Works Director will act as an ex officio, non-voting member of the BPAC. Other members shall be approved by consent of the City Council. The Public Works Director shall transmit no less than annually to the Mayor and City Council all pertinent information regarding committee meetings.

(c) All voting members of the BPAC shall cast votes. In case of a tie, the Chairperson shall cast the deciding vote. A quorum is defined as a majority of the voting membership.

(d) An annual meeting of the BPAC shall be held in the month of April, and the officers of the committee shall be elected at that meeting.

(e) Members shall be appointed for three-year terms.

(f) The failure to support BPAC through active participation at its meetings may be cause for removal. [Active participation is defined as attending all scheduled meetings with an allowance of three (3) meetings missed per year]. The Chair shall contact those missing three (3) scheduled meetings. At

the next meeting, the Chair shall report to the BPAC and may recommend removal from the committee of such a member.

(g) When a vacancy occurs, the Chairperson shall notify the committee that a vacancy does exist. In case of a vacancy due to death, resignation or disqualification, the unexpired term shall be filled by an appointment by the Mayor with approval of the City Council.

Section 36-102. Officers.

[R.O. 1988 § 36-102; Ord. No. 4400 § 1, 2-2-2018]

The Bicycle Pedestrian Advisory Committee shall elect its own officers in accordance with the following guidelines:

(a) Officers elected shall include:

(1) Chairperson. Duties are to preside at all meetings of the BPAC. They shall be a member ex-officio of all standing and special committees except in the event of a tie, in which case the Chairperson will have the deciding vote. In case a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall become Chairperson and a new Vice Chairperson shall be elected.

(2) Vice Chairperson. The Vice Chairperson shall fulfill the duties of the Chairperson when the latter, for any reason, is unable to act in their capacity as Chairperson.

(3) Ex Officio Director. The Public Works Director for the City of Rolla shall be the ex officio Director and shall be a non-voting member.

(4) Committee Coordinator. The Committee Coordinator shall be a staff member of the City of Rolla Engineering Department and shall provide information, plans, documentation, and support services as needed by the committee. The Committee Coordinator shall record attendance, service hours, and voting and election results. City personnel shall assist the Committee Coordinator in this task as requested.

(b) The BPAC may form subcommittees for designated periods of time to work on specific projects. Such subcommittees shall report their findings and recommendations to the BPAC, which shall make any final recommendations. Each said subcommittee shall be dissolved when work on the assigned project is determined to be completed by the BPAC.

Section 36-103. Meetings.

[R.O. 1988 § 36-103; Ord. No. 4400 § 1, 2-2-2018]

(a) The regular meeting place shall be at City Hall. A notice and tentative agenda of all meetings must be posted on the Public Notice Bulletin Board at City Hall. All meetings are open to the public.

(b) The committee shall meet four (4) times per year at a designated time and date, or special meetings on the call of the Chairperson.

(c) A notice and tentative agenda of all meetings will be provided to each BPAC member. Members are expected to attend meetings. If a member will be absent, they should contact an officer, the Ex Officio Director or the committee coordinator no less than twenty-four (24) hours before the meeting to avoid an unexcused absence.

Section 36-104. Ordinances Pertaining To The Bicycle And Pedestrian Activities.

[R.O. 1988 § 36-104; Ord. No. 4400 § 1, 2-2-2018]

No ordinance pertaining to the Bicycle or Pedestrian facilities shall be considered by the City Council without first referring same to the Bicycle Pedestrian Advisory Committee and receiving its recommendation with reference thereto; provided, however, that if no recommendation is received from the BPAC within a period of thirty (30) days after the matter is referred to the committee, then the City Council may take action without such recommendation.

Section 36-105. Limitations.

[R.O. 1988 § 36-105; Ord. No. 4400 § 1, 2-2-2018]

The BPAC shall be a recommending body pertaining to the operation and maintenance of the park and outdoor recreation system consisting of bikeways, pedestrian/bicycle bridges, bike parking facilities, intersection and traffic signals and walkways, or multi-use trails owned or used by the City for its final determination as to what action should be taken. The City Council may from time to time delegate certain authority and responsibilities to the BPAC as deemed necessary and appropriate.